

Town of Harvard Energy Advisory Committee

BRIAN SMITH – CHAIR
 ERIC BROADBENT – VICE CHAIR
 BILL BLACKWELL
 JIM ELKIND
 DAVID

ASSOCIATE MEMBERS:

MATT COKE
 RENÉ ROY
 FORREST HODGKINS
 TIM CLARK, BOARD OF SELECTMEN
 PAT WENGER, SCHOOL COMMITTEE
 KEITH CHEVERALLS, CAPITAL PLANNING
 ALAN FRAZER, FINANCE COMMITTEE

LIAISONS:

Meeting Minutes 8/8/12

Attendees: B. Smith, E. Broadbent, J. Elkind, M. Coke, F. Hodgkins, B. Blackwell

Location: Old Library

Action / Topic	Meeting Discussion/Status
Meeting minutes.	There were no meeting minutes approved at this meeting.
School Energy Project Updates	<ul style="list-style-type: none"> a. HES Solar Panels (MTC Grants from 2009) – Bill to ensure that Mark Lanza has the summary of activities with Ostrow. Jim will contact Tim Bragan to ensure we agree to the options and priority (1 – Ostrow completes project by deadline; 2 – Ostrow returns money for work not completed; 3 – Ostrow returns materials and Harvard contracts with another firm). Bill to contact Carl S, to request his help on the project. Matt C also agreed to help with the project. Bill stated that we have spent \$30k with \$9k remaining. b. Bromfield BAS project – Jim noted that we still have not received the incentives from National Grid and he is helping resolve this. c. Bromfield Controller Project – Brian resolved an issue about the price of the work and Mark Force is pushing BCM to get this project completed before the start of the school year. d. HES BAS Project – The repairs have been determined and quoted as \$11,254 vs. \$16,000 allocated. The repair items include a fan motor, motor starter, freezestat, damper. Jim is contacting National Grid on the incentives. Jim proposed a motion to approve the repair estimate and authorize the work subject to the schedule of work being consistent with the availability of funds and incentives. HEAC voted unanimously to approve this motion.
Town Energy Project Updates	<ul style="list-style-type: none"> a. Fire Station boiler – rebate. Forrest to send information to Michael Horton at National Grid.
Other Items	<ul style="list-style-type: none"> a. Web Site Administrator – Matt will review the site and create a list of current issues including a process to load information. b. Dylan Connelly of SPG Solar plans to visit the committee to present a PPA project for consideration. Jim to determine what our current costs are for electric generation (9cent?) and distribution (5 cents?). This will help us judge whether a PPA project is attractive. Also we need to determine if this type of project requires multiple bids to comply with municipal procurement guidelines.